

Senior Project Manager - IT Research & Development

Job ID: 00410659

Job Function

Information Technology

Schedule

Full-time

Location

United States-California
South San Francisco

Job type

Regular Employee

Company/Division

Pharmaceutical

Job Level

Experienced

Who We Are

At the Roche Group, about 80,000 people across 150 countries are pushing back the frontiers of healthcare. Working together, we've become one of the world's leading research-focused healthcare groups. A member of the Roche Group, Genentech has been at the forefront of the biotechnology industry for more than 30 years, using human genetic information to develop novel medicines for serious and life-threatening diseases. The headquarters for Roche pharmaceutical operations in the United States, Genentech has multiple therapies on the market for cancer and other serious illnesses. Please take this opportunity to learn about Genentech, where we believe that our employees are our most important asset and are dedicated to remaining a great place to work.

The Position

This IT Manager is responsible for managing the Portfolio processes for Research and Development IT and for providing Project Management on a variety of projects that are used by Research and Early Development. The position also oversees Portfolio/Project Management, Budgeting, Forecasting and related processes for Research and Development IT. The position is part of the gRED IT organization.

Responsibilities:

- Acts as Project Manager on projects, as assigned.
- Ensures that formal project management processes (PMM) are adhered to for planning, chartering, and management of strategic initiatives and projects.
- Establishes and manages project teams and core teams to develop and execute project plans.
- Monitors projects and their progress towards goals, provides status, and ensures issue resolution. Manages project budget and timeline to ensure that they are efficiently delivered.
- Identify and implement process improvements in solution delivery and support of new and existing solutions
- Collaborates with Pharma Informatics technology groups and business

- functional groups, to ensure project delivery and on-going support of applications.
- As the Portfolio Manager for gRED IT, partners and coordinates with Finance, gRED IT project managers and functional managers, other Portfolio Managers and the business to ensure appropriate project methodologies, governance and control processes are followed. Also coordinates annual budgeting and monthly forecast/actuals processes and acts as the gRED IT representative on larger Pharma IT portfolio process improvement efforts. Provides support and guidance to gRED IT project managers, as needed.
- Coordinates the yearly and project budget processes, including monthly forecasting, actuals analysis and resource management processes for your area of responsibility.
- Provides support to the Director of gRED IT, as needed, related to creating general presentations, leading certain recurring meetings, etc.
- Participates in the Leadership Team of gRED IT organization

Who You Are

- BS/BA in Information Technology or related discipline
- BioTech/Pharmaceutical industry experience required.
- Must have 7-10 years of IT-related experience
- Project Management Professional (PMP) certified preferred
- Finance or experience with forecasting, budgeting and actuals spend analysis preferred.
- Must have demonstrated strong customer relationship management skills
- Strong verbal, written and presentation skills

Genentech is an Equal Opportunity Employer.