

Senior Finance Manager

Job ID: 00412467

Job Function

Finance

Schedule

Full-time

Location

United States-California
South San Francisco

Job type

Regular Employee

Company/Division

Pharmaceutical

Job Level

Experienced

Who We Are

At the Roche Group, about 80,000 people across 150 countries are pushing back the frontiers of healthcare. Working together, we've become one of the world's leading research-focused healthcare groups. A member of the Roche Group, Genentech has been at the forefront of the biotechnology industry for more than 30 years, using human genetic information to develop novel medicines for serious and life-threatening diseases. The headquarters for Roche pharmaceutical operations in the United States, Genentech has multiple therapies on the market for cancer and other serious illnesses. Please take this opportunity to learn about Genentech, where we believe that our employees are our most important asset and are dedicated to remaining a great place to work.

The Position

Senior Finance Manager

JOB DESCRIPTION:

Position is dedicated to supporting the financial management of the South San Francisco Production Business Unit (BU). The position will report to the Associate Director of Finance for South San Francisco Production and is part of the Technical Operations Finance group, which is charged with the financial stewardship of Genentech's Technical Operations organization.

MAJOR RESPONSIBILITIES

Responsible for the financial planning, analysis, and reporting activities of the South San Francisco Drug Product Manufacturing operation. Act as point of contact between the operating group and the finance organization.

Financial Management & Controls

- Perform month-end close activities, including monthly production activity, cost allocations and reconciliation of inventory balances. Identify, investigate, and resolve potential issues within tight time constraints.

- Manage and control expense and capital transactions through the corporate accounting system (SAP BW) including maintaining and reconciling accrual transactions.
- Communicate effectively with internal finance departments, including Vendor Finance, R&D Finance, Capital Finance, Corporate FP&A and others to ensure quick and accurate resolution to financial issues.
- Support and direct Internal Control audits.
- Actively participate in development of new business systems and metrics, working with the Technical Operations Finance and Corporate Accounting organizations as necessary to define and implement.

Planning and Analysis

- Work with operations teams to provide input on the development and tracking of appropriate metrics and goals for planning horizon.
- Lead business partners in the execution of planning exercises (forecasts, budgets, long-range plans):
- Coordinate efforts of business partners to prepare operating expense, headcount, and capital forecasts so that all submission requirements and all deadlines are met.
- Analyze budget forecast proposals for strategic consistency and suggest modifications as appropriate.
- Provide support for all presentations and submissions.
- Identify and execute opportunities to improve operational results. Partner with Business Unit management to achieve targeted costs and continuously improve.
- Analyze spending and cost of production monthly and provide direction to BU management using SAP.
- Develop financial decision frameworks for operational issues and lead analysis through final recommendation.

Reporting

- Perform efficient and pertinent month-end reporting, including investigation of spending and manufacturing variances.
- Prepare and present monthly financial results to site and financial leadership.
- Use financial reporting to direct BU management toward areas of improvement or to surface operational issues.
- Prepare and present quarterly capital spending updates to site and Technical Operations leadership.
- Support Site Capital Governance Team in Capital Reporting, Planning and Financial Analysis.

MAJOR SKILLS TRAITS:

- Demonstrated analytical acumen and problem-solving skills.
- Independent self-starter and proactive leader. Seeks to continually improve business processes.
- Strong communication and presentation skills and demonstrated success building partnerships across organizational boundaries (within a manufacturing environment desired).
- Commitment to customer service with a strong sense of ownership for projects and results.

- Must be able to work in a fast-paced environment that often requires commitment of more than 40 hours week.

Who You Are

REQUIREMENTS:

- Six plus years of directly relevant financial experience or equivalent.
- Experience with cost accounting, standard costing and manufacturing variance analysis highly desired.
- Knowledge of manufacturing processes and the biotech pharma industry desired.
- Strong systems skills. SAP, Cognos and Essbase desired.
- Must be an advanced user of Excel and proficient in Word and Powerpoint.
- MBA required, CPA desired.

Genentech is an Equal Opportunity Employer.