

Head of Pharma Technical Development (PTD) Planning Group

Job ID: 00413307

Job Function

Project Management Development

Schedule

Full-time

Location

United States-California
South San Francisco

Job type

Regular Employee

Company/Division

Pharmaceutical

Job Level

Manager with Direct Reports

Who We Are

At the Roche Group, about 80,000 people across 150 countries are pushing back the frontiers of healthcare. Working together, we've become one of the world's leading research-focused healthcare groups. A member of the Roche Group, Genentech has been at the forefront of the biotechnology industry for more than 30 years, using human genetic information to develop novel medicines for serious and life-threatening diseases. The headquarters for Roche pharmaceutical operations in the United States, Genentech has multiple therapies on the market for cancer and other serious illnesses. Please take this opportunity to learn about Genentech, where we believe that our employees are our most important asset and are dedicated to remaining a great place to work.

The Position

The Head of Planning is responsible for leading and managing the PTD planning network globally, establishing a vision and mission for the group with roles and responsibilities for local and global activities, establishing and managing PTD planning business processes in close collaboration with PTDX functions, portfolio reports and interfaces with the PlanSource Steering group, ensuring resource allocation transparency. Interacts closely with PTD functional planners, PTD finance, TDLs and TDT PMs, PTD leadership team and key stakeholders within the Research and Early Development, Development and Technical Operations organizations to ensure strong partnership, excellent communication flow, resolve issues and understand inputs affecting the technical development planning activities. This position requires strong leadership, collaboration, negotiating and influencing, strategic thinking, organizational and communication skills.

MAJOR RESPONSIBILITIES

- Lead and manage the global PTD Planning group. This includes establishing a vision and mission for the group and the global PTD planning network with clear roles and responsibilities for local and global activities, establishing and maintaining PTD planning business processes and planning operations in strong partnership with the PTD functional planners, and conduct regular alignment meeting with the PTD planner community ensuring resource allocation transparency, PTD finance, TDLs and TDT

PMs, yearly maintenance of generic plans in Plansource with eRAM update, establishing training for planning functions and groups within PTD, resource planning data analysis and scenario planning to support PTD strategy initiatives. Supports budget cycle from the PlanSource perspective

- Accountable for projects and portfolio reports and portfolio analysis. This includes maintenance of reports, creation and/or retirement, and distribution of reports to meet the business needs of PTD and its stakeholders. Creates strong partnership with Global Portfolio Management aligning the PTD reporting with Corporate portfolio.
- Represents PTD on PlanSource Steering group and drives for PlanSource operational processes updates and change management within PTD.
- As a member of the PTDM leadership team, works collaboratively to establish priorities and directions for PTDM globally. Contributes to the development of department business initiatives and facilitates their implementation.
- Fosters a culture of high performance, trust and collaboration across all PTD planning stakeholders. Builds and cultivates a strong network among PTD functional planners, Finance groups, PlanSource expert groups, TDLs and strengthens partnerships to facilitate knowledge exchange and the sharing of best practices and lessons learned. Helps to surface, analyze and resolve planning related issues and resource conflicts.
- Recruits, retains and develops talent. Establishes and implements training and development plans as required, providing constructive feedback as well. Supports the creation, use and continuous improvement of standard planning systems, tools and processes. Interacts closely with TR&D functional leaders and key stakeholders within the Research and Early Development, Development and Technical Operations organizations.

Who You Are

- Advanced degree in science, pharmaceuticals, engineering, project management, finance or related field
- 8 years+ experience in resource planning, project management and/or finance in drug development. Knowledge of CMC aspects is a plus.
- Proven track record of leadership in a highly dynamic environment.
- Broad technical expertise and interest in continuous learning in the areas of planning and finance. Abilities to relate and connect planning activities to the Technical Development organization.
- Demonstrated ability to build a strong network and manage stakeholder and senior management relationships.
- Excellent verbal and written communication skills with success in influencing others in cross-functional areas
- Proven ability to work proactively and think strategically
- Ability to travel (approximately 20 %)
- Location of role: SSF or Basel

Genentech is an Equal Opportunity Employer.