

Custodian II

Job ID: 00413342

Job Function

Management General Services

Schedule

Full-time

Location

United States-Oregon
Hillsboro

Job type

Regular Employee

Company/Division

Pharmaceutical

Job Level

Entry Level

Who We Are

At the Roche Group, about 80,000 people across 150 countries are pushing back the frontiers of healthcare. Working together, we've become one of the world's leading research-focused healthcare groups. A member of the Roche Group, Genentech has been at the forefront of the biotechnology industry for more than 30 years, using human genetic information to develop novel medicines for serious and life-threatening diseases. The headquarters for Roche pharmaceutical operations in the United States, Genentech has multiple therapies on the market for cancer and other serious illnesses. Please take this opportunity to learn about Genentech, where we believe that our employees are our most important asset and are dedicated to remaining a great place to work.

The Position

(Note: This description is not intended to be all-inclusive.)

Perform routine cleaning and custodial maintenance duties:

Execute required order of cleaning in a GMP environment.

Be able to execute all documentation required for cleaning in GMP environment.

Maintain floor surfaces (epoxy, Concrete, rubber tile, and sheet vinyl) by scrubbing, stripping, waxing, buffing, sweeping, wet mopping, and dry mopping these floor surfaces.

Operate floor cleaning machines, buffer, scrubbers and Zamboni.

Operate scissor lifts and fork lifts.

Maintain manufacturing areas by cleaning and disinfecting floors, walls and ceilings as required by cleaning documents.

Maintain stainless steel and windows in GMP areas.

Collect and dispose of garbage, including recyclable materials and some hazardous waste.

Move furniture as assigned when necessary.

Maintain bathrooms by cleaning and disinfecting sinks, mirrors, urinals, toilets, showers, and walls when necessary.

Perform miscellaneous tasks including cleaning venetian blinds, fans, humidifiers, windows, walls, drinking fountains, and garbage cans; polishing brass and stainless steel; replacing light bulbs when necessary.

Perform outside maintenance tasks:

Perform snow shoveling and sweeping of sidewalks and stairs when necessary.
Apply deicer to sidewalks and stairs when necessary.

Who You Are

Experience:

One to Two years of verifiable experience in custodial maintenance work to include the cleaning of controlled areas/space.

Knowledge:

Thorough knowledge of the methods, materials, and equipment used in cleaning and floor maintenance.

Knowledge of general safety practices and procedures related to custodial work.

Basic computer knowledge.

Abilities:

Mechanical ability.

Ability to understand and follow oral and written instructions.

Ability to read and understand custodial Standard Operating Procedures and maintenance equipment manuals.

Ability to make minor adjustments to equipment.

Ability to clean high ceilings and walls in GMP areas by lifting poles and manipulating cleaning attachments.

Ability to observe safety rules.

Ability to establish and maintain effective working relationships with others.

Ability to climb ladders and to work in high places from scissor lifts.

Ability to work in dusty, dirty, wet, and cold conditions.

Ability to walk, kneel, climb, stand, stoop, crouch, reach, push, pull and do related physical activities necessary in performing janitorial work.

Ability to perform physical labor outdoors in all kinds of weather.

Ability to perform manual tasks related to the operation and moving of heavy equipment, furniture, and supplies.

Ability to lift and carry equipment and supplies such as boxes of paper, mop buckets, and furniture weighing up to 55 pounds.

Must have a clean driving record

Genentech is an Equal Opportunity Employer.