

Manager, Facilities

Job ID: 00413540

Job Function

Facility Maintenance

Schedule

Full-time

Location

United States-California
Oceanside

Job type

Regular Employee

Company/Division

Pharmaceutical

Job Level

Manager with Direct Reports

Who We Are

At the Roche Group, about 80,000 people across 150 countries are pushing back the frontiers of healthcare. Working together, we've become one of the world's leading research-focused healthcare groups. A member of the Roche Group, Genentech has been at the forefront of the biotechnology industry for more than 30 years, using human genetic information to develop novel medicines for serious and life-threatening diseases. The headquarters for Roche pharmaceutical operations in the United States, Genentech has multiple therapies on the market for cancer and other serious illnesses. Please take this opportunity to learn about Genentech, where we believe that our employees are our most important asset and are dedicated to remaining a great place to work.

The Position

- Primarily accountable for ensuring the technical success of the maintenance operations and the performance management of a world-class maintenance organizational unit associated with the commercial manufacture of all GMP products.
- Manage activities of designated functional unit in maintenance shift or unit supervisors/leads who direct daily activities.
- Identify the technical, procedural and equipment issues that may compromise production and compliance, working closely with cross-functional groups to identify and implement solutions.
- Manage and resolve technical and compliance issues with Quality, Manufacturing, Manufacturing Sciences and Technology, Reliability Engineering, Engineering, & EH&S.
- Develop weekly and monthly goals and schedules and set priorities for supervisors/leads. Evaluate supervisors'/lead's performance; ensure supervisors'/lead's fair and timely evaluation of the performance of their staff.
- Responsible for identifying and implementing improvements in staff development in areas such as cGMP training, technical skills, safety, performance management.
- Implement and follow through on corrective and preventative actions for variances.
- Represent the department in reviewing and approving all maintenance related documentation requiring approval such as process validation protocols and final reports, planned and unplanned variance reports, documentation change requests,

- engineering and facility change requests, and validation protocols.
- Ensure that all operations are performed with 100% compliance to documentation cGMP standards.
- May prepare department budgets and strategic staffing plans.
- Assist Associate Director with setting business goals and cross-functional deliverables.
- All employees with jobs that require access to the Warehouse must be able to pass the Transportation Security Administration (TSA) Security Threat Assessment (STA).
- Promotes a safety culture that supports continuous improvement in the EHS management system through active communication and functional area participation in site safety teams ensuring the safe and efficient operation of assigned functional areas and activities. Fosters a positive safety culture in which no one gets hurt.
- Manage assignments that are complex in nature where independent action and a high degree of initiative are required in resolving problems and developing recommendations.
- Manage problems where analysis of situations and data requires an evaluation of intangible variables.
- Exercises independent judgment in developing methods, techniques and evaluation criteria for obtaining results.

Who You Are

- Bachelor's degree and/or Facilities Management Certificate.
- Minimum of 8 years of biopharmaceutical maintenance experience and 3 years of supervisory demonstrated leadership.
- Possess thorough knowledge and understanding of cGMPs and familiarity with FDA guidelines
- Experience with start-up and validation of biopharmaceutical maintenance facilities.
- Familiar with FDA and European guidelines.
- Knowledge and understanding of Quality systems.
- Must have expert knowledge of cGMP standards, a proven track record of leading cGMP compliant operations through successful FDA inspections.
- Ability to lead and communicate and be able to work with other people in the organization to accomplish common departmental and corporate goals.
- Must be organized and flexible, capable of working on multiple tasks with changing priorities.
- Ability to supervise maintenance/calibration staff and coordinate department activities.
- Ability to interact with internal and external customers including vendors and other IDEC departments and individuals to provide information, documentation or answer questions.
- Ability to mentor and coach subordinates and develop career plans for employees.
- Ability to read and interpret engineering (mechanical/electrical/P&ID) drawings and specifications.
- Must have demonstrated the ability to drive quality and productivity improvements, have a credible, highly regarded reputation in the biopharmaceutical industry, and strong management and leadership capabilities.
- Experience in bulk protein production and Project Management is preferred.
- Manage assignments that are complex in nature where independent action and a high degree of initiative are required in resolving problems and developing recommendations.
- Manage problems where analysis of situations and data requires an evaluation of intangible variables.
- Exercises independent judgment in developing methods, techniques and evaluation criteria for obtaining results.
- Demonstrate organizational, time management, delegation and leadership skills to

achieve successful results.

- Demonstrate excellent verbal and written communication and comprehension skills.
- Exhibit creativity in adapting to situations, develops contingency plans, and makes decisions.
- Proficiency with the following software: Microsoft Word, Excel, and Project.
- Ability to work in a fast paced, dynamic work environment.
- Standard office environment.
- Required to attend meetings, tour, and work in manufacturing clean room environment.
- Environment requires that gowning in the form of hospital scrubs, bunny suits, gloves and steel toe boots be worn. Also, no make up or jewelry can be worn when working in the clean room environment.
- May work with hazardous materials and chemicals.

Genentech is an Equal Opportunity Employer.