

Project Mgr II, PMO (gRED)

Job ID: 00413687

Job Function

Project Management Research

Schedule

Full-time

Location

United States-California
South San Francisco

Job type

Regular Employee

Company/Division

Pharmaceutical

Job Level

Manager

Who We Are

At the Roche Group, about 80,000 people across 150 countries are pushing back the frontiers of healthcare. Working together, we've become one of the world's leading research-focused healthcare groups. A member of the Roche Group, Genentech has been at the forefront of the biotechnology industry for more than 30 years, using human genetic information to develop novel medicines for serious and life-threatening diseases. The headquarters for Roche pharmaceutical operations in the United States, Genentech has multiple therapies on the market for cancer and other serious illnesses. Please take this opportunity to learn about Genentech, where we believe that our employees are our most important asset and are dedicated to remaining a great place to work.

The Position

We are seeking a Project Manager who will manage projects to successful and timely decision points from Late Stage Research through Proof of Concept. The Project Manager will contribute to the definition of project strategy and guide the project core and sub teams to deliver on project objectives. This position will be accountable for steering drug development teams through corporate processes. Additional responsibilities include but are not limited to the following:

- Establish and maintain functionally integrated project schedules to enable accurate project, financial and portfolio analyses and ensure accurate inputs are provided into business planning processes; Ensure alignment with project sub-teams and functional partners
- Oversees and prepares project team budget including resources and costs collaborating with Finance and other cross-functional departments
- Communicate, document, and archive project team activities and decisions; act as a

primary contact for project team related information

- Facilitate project team meetings, cross-functional communication and decision making, ensuring alignment with internal and external stakeholders
- Identifies, recommends and implements opportunities for streamlining team and business processes.
- Partners with the team leader to ensure the team achieve and maintains a high-level of sustainable performance, by contributing to appropriate team management best practices.

Who You Are

A BA or BS degree in the Life Sciences; advanced degree is desired. The ideal candidate will have greater than 4 years multi-disciplinary knowledge of the biotech/pharmaceutical industry, with at least 2 years direct project management in drug development, and PMP (Project Management Professional) certification or equivalent a plus. At a minimum, the candidate is expected to demonstrate the following:

- Strong proficiency with project management practices, tools, and methodology with experience in drug development
- Demonstrates knowledge of the overall drug development process.
- Financial acumen; capable of planning and oversight of project budgets and product valuations; understanding of portfolio management concepts
- Excellent interpersonal skills, ability to develop important relationships with customers and key stakeholders, good conflict management skills
- Excellent analytical skills, with an ability to communicate complex issues in a simple way
- Ability to translate strategy into action; strong influence, negotiation, and presentation skills
- Proven track record of good decision making and exercising sound judgement
- Results and detail-oriented; self-motivated
- Experience using Project Management software to manage complex project timelines and resources

Genentech is an Equal Opportunity Employer.