

Associate Director, Medical Communications

Job ID: 00414029

Job Function

Medical Information

Schedule

Full-time

Location

United States-California
South San Francisco

Job type

Regular Employee

Company/Division

Pharmaceutical

Job Level

Manager with Direct Reports

Who We Are

At the Roche Group, about 80,000 people across 150 countries are pushing back the frontiers of healthcare. Working together, we've become one of the world's leading research-focused healthcare groups. A member of the Roche Group, Genentech has been at the forefront of the biotechnology industry for more than 30 years, using human genetic information to develop novel medicines for serious and life-threatening diseases. The headquarters for Roche pharmaceutical operations in the United States, Genentech has multiple therapies on the market for cancer and other serious illnesses. Please take this opportunity to learn about Genentech, where we believe that our employees are our most important asset and are dedicated to remaining a great place to work.

The Position

Purpose

In partnership with senior leadership, responsible for strategic direction and execution of medical communication plans for marketed products, pipeline molecules, and therapeutic area support. Oversight for MC scientist teams. Ensures product specialist resources are positioned to support current and future company needs. Accountable for the long-range financial planning and resource management for med comm product support. Liaison responsible for directing and influencing corporate groups to achieve shared goals and objectives.

Job Description:

- Oversight for daily operations of the MC scientist teams, including responding to unsolicited requests, creation and maintenance of document response library, support for product launches, internal team support, and responding to label changes
- Provide oversight and leadership to the management team including strategic planning

and tactics aligned with corporate and product priorities, champion department goals, and brand planning

- Year over year finance and resource budget planning as well as future resource forecasting for therapeutic area
- Accountability for representing MC at multidisciplinary senior-level cross functional committees including: Label committee (LC), reprint dissemination committee (RDC), healthcare compliance committee (HCC), patient communications committee (PCC), medical communications leadership team, and other committees where relevant; safety sub-teams (SST), promotional review committees (PRCs), Medical teams, major scientific meeting taskforce teams
- Career development of future leadership and succession planning for manager teams. Empower his/her staff to make sound decisions, and delegate as appropriate
- Develop and maintain collaborations with multiple corporate partners including Roche global, Novartis, Merk-Serono, Abbott, Biogen-Idec, and OSI pharmaceuticals
- Ensuring effective and efficient cross-product and cross-activity support via senior leadership collaborations
- Maintain awareness of the present state of business and needs by maintaining relationships with all relevant areas within and external to the Medical Affairs Organization
- Interacts and represents MC department with internal customers including but not limited to: Sales, Marketing, Clinical Operations, Clinical Science, Regulatory, Legal, and Safety. Frequently represents MC outside of department

Who You Are

Job Qualifications:

- Doctorate degree in Pharmacy or advanced degree in health care related field
- At least 5+ years of managerial experience
- Significant knowledge of biotechnology business, pharmaceutical regulations, and health care compliance
- Requires excellent communication, organizational, and leadership skills with strong ability to manage multiple projects and priorities
- Must be capable of working in a dynamic, diverse, and innovative environment
- Able to exercise wide latitude in determining objectives and approaches to critical assignments. Work is performed independently without appreciable direction
- Must have ability to demonstrate discretion with regard to confidential or sensitive

information

- Experience working with post-marketing regulations within the pharmaceutical industry and their practical implementation in the receipt and dissemination of medical information. Medical Communications and/or Drug Information experience preferable

Genentech is an Equal Opportunity Employer.