

## QC Assoc I

Job ID: 00414382

### Job Function

Quality Control

### Schedule

Full-time

### Location

United States-California  
South San Francisco

### Job type

Regular Employee

### Company/Division

Pharmaceutical

### Job Level

Experienced

## Who We Are

At the Roche Group, about 80,000 people across 150 countries are pushing back the frontiers of healthcare. Working together, we've become one of the world's leading research-focused healthcare groups. A member of the Roche Group, Genentech has been at the forefront of the biotechnology industry for more than 30 years, using human genetic information to develop novel medicines for serious and life-threatening diseases. The headquarters for Roche pharmaceutical operations in the United States, Genentech has multiple therapies on the market for cancer and other serious illnesses. Please take this opportunity to learn about Genentech, where we believe that our employees are our most important asset and are dedicated to remaining a great place to work.

## The Position

QC Associate I (N5):

This is an 18 Month Term position on the weekend shift.

**Main Purpose of the Position:** Perform analytical, biochemical, and/or biological testing; data review; and/or related activities that support QC operations.

### Job Duties/Responsibilities:

- Perform a broad variety of basic and moderately complex tests with documentation according to GMP Review data and assess against established acceptance criteria and peer generated data for basic methods.
- Prepare data tables and graphs
- Identify discrepancies and participate in quality investigations as needed.
- Receive and provide basic training
- Participate in assay transfer and assay validation.
- Perform testing for equipment qualification / maintenance
- Prepare and maintain standards, controls, stocks, and cultures per established procedures.
- Support the maintenance and compliance of operational areas.

- Assure and apply GMP throughout operations.
- Coordinate with customers to support operational activities.
- Support internal and external audits.
- Work to meet schedules.
- Identify and support resolution of technical problems.
- Actively participate in group and project teamwork; project and process improvements
- Drafts protocols and reports.
- Meets scheduled performance of 95% on time.
- Perform other duties as requested by managers to support Quality activities.
- Works under **general** supervision.
- Manager provides work priorities, timelines and resources
- Instructions given on new lines of work or special assignments.
- Progress on work assignments is generally reviewed on a regular basis.

### **Capabilities Identified for Success:**

- Accountability
- Attention to Detail
- Communication
- Organization and Prioritization
- Policies, Process, Procedures
- Teamwork

### **SHE requirements**

Position may involve use of reagents and other chemical compounds, including but not limited to acetonitrile, chlorine, acids and bases, biologic toxins, microorganisms and potent compounds...

## **Who You Are**

### **Qualifications: Education, Experience, Knowledge and Skills:**

(Minimum requirements)

- B.S./B.A. degree (preferably in relevant scientific discipline) or an equivalent combination of education and experience.
- Ability to write clearly and effectively.
- Good verbal communication skills.
- Basic knowledge of math, scientific theories, principles and techniques used in analytical or biological test procedures.
- Ability to exercise sound judgment, reasoning and problem solving.
- Capable of completing assigned responsibilities and keeping manager informed of status.

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