

Finance Manager (G&A Finance)

Job ID: 00414597

Job Function

Finance Services

Schedule

Full-time

Location

United States-California
South San Francisco

Job type

Regular Employee

Company/Division

Pharmaceutical

Job Level

Experienced

Who We Are

At the Roche Group, about 80,000 people across 150 countries are pushing back the frontiers of healthcare. Working together, we've become one of the world's leading research-focused healthcare groups. A member of the Roche Group, Genentech has been at the forefront of the biotechnology industry for more than 30 years, using human genetic information to develop novel medicines for serious and life-threatening diseases. The headquarters for Roche pharmaceutical operations in the United States, Genentech has multiple therapies on the market for cancer and other serious illnesses. Please take this opportunity to learn about Genentech, where we believe that our employees are our most important asset and are dedicated to remaining a great place to work.

The Position

POSITION:

Finance Manager (G&A Finance)

Reporting to the Associate Director, G&A Finance, the Finance Manager will provide strategic and traditional finance support to the Workplace Effectiveness, EHS and Security groups within the Site Services organization. Workplace Effectiveness includes Genentech Real Estate, Workplace Planning, and SSF Site Engineering. The role will interface with key stakeholders within Site Services, Finance, and other areas within the Genentech/Roche organization.

JOB DESCRIPTION:

Manage and coordinate planning deliverables to meet corporate objectives and deadlines. This includes annual budget, quarterly forecasts, the 5 Year & 10 Year Business Plans

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- Manage the month/quarter end close processes including journal entries, accruals, account reconciliations, reporting, detailed variance analysis of results
- Member of the Workplace Effectiveness Forum - provide financial and non-financial

- support to assist in strategic decision making
- Build and maintain effective and collaborative business partnership between the Finance team and Workplace Effectiveness stakeholders
- Proactively identify, design, and implement enhancements to existing processes
- Propose and implement innovative solutions to complex business issues through ad hoc analyses
- Effectively communicate financial information with all levels of the organization, including senior management

Who You Are

REQUIREMENTS:

- Bachelors in Finance/Business/Economics required; MBA preferred
- Minimum of 6 years experience in Finance including at least 3 years as a finance business partner
- Direct experience in traditional financial planning (budgeting, forecasting, month end close process)
- Innovative thinker with proven ability to solve complex business problems and implement process efficiencies
- Excellent communication and presentation skills with experience interacting with senior management
- Candidates must be comfortable working in a fast paced changing environment
- Biotech or Pharma experience desired

DESIRED SKILLS/BEHAVIORS:

- Proactive solutions oriented capability and ability to multi-task and prioritize tasks to focus on the highest value activity
- Proven customer service orientation and leadership and influencing skills
- Proven ability to work collaboratively across the organization
- Excellent analytical and problem solving skills with ability to create or improve a process with limited guidance
- Strong orientation toward driving to results
- Proficiency with standard desktop computer applications (MS suite) with a hands-on background with accounting systems and enterprise planning tools (SAP/SAP BW/TM1)

EDUCATION:

Bachelors in Finance/Business/Economics required. MBA, CPA, CFA desired.

Genentech is an Equal Opportunity Employer.