

IT Project Manager (Patient & Physician Solutions)

Job ID: 00414655

Job Function

Information Technology

Schedule

Full-time

Location

United States-California
South San Francisco

Job type

Regular Employee

Company/Division

Pharmaceutical

Job Level

Experienced

Who We Are

At the Roche Group, about 80,000 people across 150 countries are pushing back the frontiers of healthcare. Working together, we've become one of the world's leading research-focused healthcare groups. A member of the Roche Group, Genentech has been at the forefront of the biotechnology industry for more than 30 years, using human genetic information to develop novel medicines for serious and life-threatening diseases. The headquarters for Roche pharmaceutical operations in the United States, Genentech has multiple therapies on the market for cancer and other serious illnesses. Please take this opportunity to learn about Genentech, where we believe that our employees are our most important asset and are dedicated to remaining a great place to work.

The Position

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The IT Project Management position in the Patient & Physician Solutions team will be responsible for leading the delivery of technology projects in support of the Access Solutions in the US, which provides services to help people get access to Genentech medicines for a range of serious conditions. The IT Project Manager is accountable for the successful delivery of technical solutions through effective planning and execution throughout all phases of our project management methodology, which can follow either a traditional "waterfall" path or an "agile" path. The IT Project Manager will be responsible for supervising work by the assigned resources, effectively tracking budgets and financial forecasts, creating and tracking detailed project plans, effectively leading and facilitating project meetings as well as proactively controlling project scope, risks and issues. This position is expected to provide timely status reports to all stakeholders and escalate issues to the appropriate management level. The IT Project Manager will be accountable for projects in the Patient and Physician portfolio, either through direct management of projects or by sourcing and overseeing contract Project Managers.

Primary Responsibilities:

- Define, plan, and direct the execution of technical projects, balancing the competing demands of scope, time, cost, quality, resources, and risk
- Identify, acquire, and lead multifunctional project teams
- Manage multiple projects, in addition to individual projects assigned to the position
- Ensure project objectives/requirements are clear and agreed to by all stakeholders
- Manage relationships with various technology and business communities to achieve project objectives
- Facilitate project management activities across the entire project management methodology
- Establishes and maintains effective communication for assigned projects and with dependent projects
- Ensure successful and timely completion of deliverables
- Track progress against baseline schedule
- Plan, baseline and control costs to ensure projects are completed within approved budget
- Identify and apply systematic quality activities to ensure that projects employ all processes needed to meet relevant Computer System Validation directives
- Suggest improvements where necessary / appropriate to improve operational efficiencies
- Conduct risk management planning, identification, analysis and monitoring on projects
- Formulate risk mitigation strategies and recommend solutions
- Manage the processes required to ensure timely and appropriate generation, collection, distribution, storage, retrieval, and ultimate disposition of project information and documentation necessary for successful communications across all stakeholders and any required updates to living system documents for validated systems
- Assign and supervise project activities to the team leads and team members. Communicate and coordinate assignment and resource-related issues to Genentech management and resource vendor representatives.
- Other duties as assigned

Who You Are

Qualifications/Education:

- 5+ years of experience as a successful Information Technology Project Manager using structured project management processes
- PMP certification preferred* Deep understanding of various software development methodologies
- Demonstrated competency planning and tracking project schedules with clearly-defined critical paths
- Proven ability to obtain results in a matrix environment
- Track record of delivering projects on time and on budget
- Ability to see the interrelationship of a project across "the big picture" and understand its dependency on other projects in the program as required
- Excellent verbal and written communication skills
- Demonstrated success communicating across a variety of audiences, including business people and technologists (both up and down the organization)
- Exceptional listening, problem solving, negotiation, and facilitation skills
- Proven leadership abilities and emotional intelligence
- Demonstrated success handling initiatives of high complexity and risk

- Solid project management skills training
- Plus: Pharma or Biotech experience
- Plus: Experience with cloud and web based CRM solutions, preferably with SFDC experience.

Education:

Relevant Bachelor's degree or higher in CS, MIS, Life Sciences, Business or Social Sciences

Genentech is an Equal Opportunity Employer.